



Change of enrolment details

Child's Name

Educarer's Name

Type of change: please circle below

Booked hours

Kindergarten hours

Change of Educarer

Finishing care
(to be attached to final timesheet)

20 ECE hours
(attach ECE hours form)

Address/Phone number

Details:.....

.....

Complete with new booked hours:

Effective From:

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Start							
Finish							
Total Hours							

(if applicable)

20 ECE Hours For 3 & 4 year olds							
Kindy Hours (please write in start and finish times)							

Complete with new booked hours:

Effective From:

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Start							
Finish							
Total Hours							

(if applicable)

20 ECE Hours For 3 & 4 year olds							
Kindy Hours (please write in start and finish times)							

Note: 20 ECE hours per week may be claimed with a maximum of 6 hours per day. Please allocate the number of ECE hours and the days above. If ECE hours are being claimed elsewhere Home from Home needs to be informed.

Parent signature

Date

Visiting Teacher signature

Date

Educarer signature

Date

New booking information sent to Parent and Educarer (Office)

Date